

CUSTOMER INFORMATION SHEET



Customer Contact Data

Company Name:
Billing (Postal) Address:
Website Address (URL):
Product, Application/End Use: Annual Requirement:
Accounts Payable Contact: Tel #: Fax #:
Accounts Payable E-mail Address for Invoice receipts:
Purchasing Contact: Tel #: Fax #:
Purchasing E-mail Address:
Shipping (Delivery) Address:

\*\*For Liquid Aluminum Sulfate Customers Only- If shipping location is in the state of Pennsylvania. Please provide a copy of the PA DEP Storage tank registration.

Plant Information

Site Contact (Day Shift): Tel #: Fax #:
(Evening & Weekends): Tel #: Fax #:
E-mail Address, site contact:

Please Check Appropriate Unloading Method: Truck Air [ ] Plant Air [ ] Truck Pump [ ] Plant Pump [ ]

Who unloads truck? Driver [ ] Plant Operator [ ]

Storage Tank Size: Materials of Construction:

Is there a storage tank inspection program in place? Yes [ ] No [ ]

Discharge line fitting: Flanged 4-bolt [ ] Male Camlock [ ] Female Camlock [ ]

Size and length of hose: 2" [ ] 3" [ ] No. of feet

Delivery Hours: Dedicated Trailer Required? [ ]

Temperature Requirement: If yes, note min. and max. temp

Will product be drummed or toted off?

Do you require a C of A to accompany the driver?

Check here if you agree with the attached specification. If not, please attach specification. [ ]

Security Requirements?

(i.e. Security Seals, Proof of dedicated trailer, Photo ID, etc.)

Driving Directions

Driving directions input area with multiple lines.

Signature and Job Title:

Signature and Job Title input line.

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**Customer Account Coordinator Contacts:**

Phone: (800) 282-5322 / (410) 354-0100

Fax: (866) 845-7608 / (410) 918-2240

Contact Names:

Brandy Canatella ext. 2404

Melanie Rock ext. 2406

Anja Doyle ext. 2416

**Information Needed to Process Orders:**

- 1) Forward completed Customer Information Sheet (CIS) to Customer Account Coordinator prior to placing an order for a new ship-to address
- 2) Purchase order number
- 3) Ship to/Delivery Address
- 4) USALCO Product Name (example: DelPAC2020, DelPAC XG, Aluminum Sulfate)
- 5) Delivery quantity (i.e. 4000 gallons or 44,000 lbs.)
- 6) Delivery Date (for most orders, please allow our standard 3-5 business days ARO, unless otherwise specified)
- 7) E-mail, fax, or call in your orders. We prefer e-mail / fax orders

Email : [emailorders@usalco.com](mailto:emailorders@usalco.com)

Fax: 877-285-8714

Phone: 800-282-5322

Please visit [www.usalco.com](http://www.usalco.com) to download a copy of our SDS and Product Bulletins.